

June 3, 2020

Dear Cohen Families,

As the school year draws to a close, I would like to share a few key dates for students and families at William S. Cohen School.

Conclusion of Remote Learning: The last day of new remote learning activities is **Friday, June 5th**.

Make-Up Work - The week of **June 8th to June 12th** is the make-up period for students to complete their fourth quarter assignments. Teachers will be connecting with students during the week. All make-up work is due Friday, June 12th. Please reach out to your child's teachers with any questions.

Collection of School Materials: We are collecting all hardcover textbooks, library books, and classroom novels daily between 7:30 am and 4:00 pm. There are collection boxes inside the cafeteria vestibule. Please drop off your items by Wednesday, June 17th.

Laptop Collection - June 15th, 16th, & 17th: WSCS staff will be on hand to collect school laptops and hotspots. ***It's important that the laptop case, the laptop, and the charger are returned to school.*** Staff will be on hand near the cafeteria entrance to facilitate the return process. Textbooks and library books may also be returned at this time.

Report Cards - Fourth quarter report cards will be mailed home on **Thursday, June 25th**.

Yearbooks: We are waiting to hear about the delivery of yearbooks and will communicate a plan to distribute them when they arrive at school.

Student Awards and Personal Items: We will distribute student awards and personal items during the laptop return on June 15th, 16th, and 17th.

The students at Cohen continue to amaze us with their determination and perseverance – we are proud of them! The Cohen faculty and staff remain available to assist you through the end of the school year. Thank you for all your support during remote learning!

Please contact us if we can support you in any way.

Sincerely,

Michael H. Missbrenner
Principal